

EXHIBITION BOOKING FORM

Please indicate all required information and send to;
Mr.Oguz Yükün (oyukun@kenes.com), Kenes Turkey
Phone: +90 212 299 9984 / Fax: +90 212 299 9977

Company Name.....

Company Name (as it will appear in Conference publications)

.....

Contact Person.....

Address.....

Post/Zip Code.....

City/Country.....

Phone.....

Fax.....

E-mail.....@.....

STAND ALLOCATION

Space Allocation will be made on a "first come, first served" basis, in the order in which the application forms AND payment are BOTH received.

PAYMENT & CANCELLATION POLICY

- 50% payment is required upon the confirmation of the stand space.
- Remaining balance is required until February 1, 2019
- All payments should be finalized before the event dates.
- The invoices will be issued after the event.

GENERAL TERMS & CONDITIONS

We hereby accept and confirm the Contract Terms & Conditions (listed in the 2nd page of this form) and agree to abide by the Guidelines for Industry Participation for the Congress.

CANCELLATION POLICY

Any request for cancellation of your sponsorship must be made in writing to the Organizing Secretariat, Mr. Oguz Yükün (oyukun@kenes.com)

- For cancellations before January 1, 2019 full payment less the bank charges will be refunded.
- For cancellations until 15 January, 2019; 50% of the exhibition payment will be charged as penalty and the rest of the bank charges will be refunded.
- For cancellations on or after January 15, 2019; full exhibition amount will be charged and no refunds will be made.
- The refunds will be made within 15 days after the event dates

PAYMENT METHODS

Bank Transfer

ACCOUNT NAME NCIS 2019, Washington

Account number : 0251-1500934-92-109

BANK NAME : Credit Suisse

BRANCH : Genève

SWIFT CODE: CRESCHZZ80A

ADDRESS OF THE BANK: Rue de la Monnaie 1-3 | 1204 Genève | Switzerland

Credit Card

Visa USDocard Mastercard AMEX

Credit Card No :

__/__/__ / __/__/__ / __/__/__ / __/__/__

Expiry Date __/__/ Month __/__/ Year

CVC2 Code __/__/__

TOTAL AMOUNT (USD)

Date:

Signature & Company Stamp:

	Before Feb 1, 2019	On and After Feb 1, 2019
Rental fee (Min. 6sqm is required)	2,100- USD (350 USD Per Sqm)	2,700 - USD (450 USD Per Sqm)

- 2 exhibitor badges is included for every stand area. The exhibitor badges include
 - Coffee breaks and lunches to be served during the congress program
 - Access to the Welcome Reception and Gala Dinner Celebration.
- Additional exhibitor badges will be subject to an additional cost of 100- USD per badge.

Maximum approved stand height is 2,5m.

Please indicate the products/services that you will display at your stand during the exhibition:

1.
2.
3.

CHOICE	STAND NO	TOTAL PRICE
FIRST		USD
SECOND		USD
THIRD		USD



SPONSORSHIP BOOKING FORM

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Fax.....

E-mail.....@.....

Please select the sponsorship item(s) you are interested in:

- Platinum Sponsorship
- Gold Sponsorship
- Silver Sponsorship
- Conference Mobile Application
- Coffee Break (daily)
- Welcome Reception
- Symposium Sponsorship
- Speakers' Ready Room
- Lanyards
- Notepads & Pens
- Conference Bags
- Final Program
- Pls. indicate the ad page selection:
- Mini Program
- Bag Insert
- Roll-Up
Pls. indicate the number of roll-ups:

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Expiry Date //Month //Year

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